

Mandatory Disclosure

1	Name of the Institution	St. Kabir Institute of Professional Studies																												
	Address of the Institution	Nr SAL Hospital, Off Drive-in Road,																												
	City & Pin Code	Ahmedabad 380 054																												
	State / UT	Gujrat																												
	Phone number with STD code	079-49067000																												
	Email	info@skips.in																												
	Website	www.skips.in																												
2	Name of the Trust	Janak Madan Charitable Educational Trust																												
	Trustee Details	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Name</th> <th>Address</th> <th>Telephone No.</th> <th>Positions Held (In Trust)</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Col. Vinod Kumar Tandon</td> <td>60, Kamdhenu Complex, Panjrapole, Ambawadi, Ahmedabad,380004</td> <td>079-26855154</td> <td>Chairman</td> </tr> <tr> <td>2.</td> <td>Mr. Vaibhav Tandon</td> <td>60, Kamdhenu Complex, Panjrapole, Ambawadi, Ahmedabad,380004</td> <td>079-26855154</td> <td>Trustee</td> </tr> <tr> <td>3.</td> <td>Mr. Vishesh Tandon</td> <td>60, Kamdhenu Complex, Panjrapole, Ambawadi, Ahmedabad,380004</td> <td>079-26855154</td> <td>Trustee</td> </tr> <tr> <td>4.</td> <td>Mrs. Shubhra Tandon</td> <td>60, Kamdhenu Complex, Panjrapole, Ambawadi, Ahmedabad,380004</td> <td>079-26855154</td> <td>Trustee</td> </tr> </tbody> </table>	Sr. No.	Name	Address	Telephone No.	Positions Held (In Trust)	1.	Col. Vinod Kumar Tandon	60, Kamdhenu Complex, Panjrapole, Ambawadi, Ahmedabad,380004	079-26855154	Chairman	2.	Mr. Vaibhav Tandon	60, Kamdhenu Complex, Panjrapole, Ambawadi, Ahmedabad,380004	079-26855154	Trustee	3.	Mr. Vishesh Tandon	60, Kamdhenu Complex, Panjrapole, Ambawadi, Ahmedabad,380004	079-26855154	Trustee	4.	Mrs. Shubhra Tandon	60, Kamdhenu Complex, Panjrapole, Ambawadi, Ahmedabad,380004	079-26855154	Trustee			
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	Telephone No.	079-26855154																												
3	Name of Director	Dr. Gurpreet Singh Arora																												
	Designation	Director																												
	Address	St. Kabir Institute of Professional Studies Nr SAL Hospital, Off Drive-in Road, Ahmedabad,380054																												
	Phone number with STD Code	079-49067001																												
	Email	dr.balyan@skips.in																												

4	Name of the affiliating University	Not Applicable
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5	Governance	
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Governing Board Members				
	Sr. No.	Name	Current organization	Positions held (Board of Governors, SKIPS)
	1	Col. Vinod K. Tandon	Chairman, Janak Madan Charitable Education Trust	Chairman
	2	Mr. Vaibhav Tandon	Director, Krios Building Materials Pvt. Ltd.	Vice Chairman
	3	Mrs. Shubra Tandon	Director, St. Kabir School	Member from Trust
	4	Mr. Vishesh Tandon	Director, Integrated Services Pvt. Ltd.	Member from Trust
	5	Mrs. Pragya Pandya	Principal, St. Kabir School	Educationist
	6	Mr. Mehul Asnani	President, Biotech Vision Care	Industry Representative
	7	Mr. Amit Agrawal	MD & CEO, Jindal Worldwide Ltd.	Industry Representative
	8	Dr. Gurpreet Singh Arora	Dean, St. Kabir Institute of Professional Studies	Faculty Member
	9	Dr. Ankit Jain	Associate Professor, St. Kabir Institute of Professional Studies	Faculty Member
	10	Nominee	All India Council for Technical Education	AICTE Member
	11	Nominee	Directorate of Technical Education	DTE Member
12	Dr. Ram Kumar Balyan	Director, St. Kabir Institute of Professional Studies	Member Secretary	

	Frequency of Meetings	Twice a year			
	Academic Council	Sr. No.	Name	Current Designation in the Institute	Positions held (In the Council)
		1	Dr. Ram Kumar Balyan	Director, St. Kabir Institute of Professional Studies	Chairman
		2	Dr. Sunil Kumar	Director, The ATHLOS	Industry Representative
		3	Mr. Snehal Desai	Sr. VP, Adani Group	Industry Representative
		4	Dr. Dharmendra Mistry	Principal, C.C. Sheth College of Commerce, Ahmedabad	Educationist
		5	Mr. Anirban R. Banerjee	DGM, Corporate Learning & Development, Adani Group	Industry Representative
		6	Mr. Vishwa Vijay Singh	Cofounder, Salebhai.com	Industry Representative
		7	Dr. Vaishali Trivedi	Associate Professor, St. Kabir Institute of Professional Studies	Faculty Member
		8	Mr. Hitendra Lachhwani	Assistant Professor, St. Kabir Institute of Professional Studies	Faculty Member
		9	Mr. Lawrence Menezes	Assistant Professor , St. Kabir Institute of Professional Studies	Faculty Member
		10	Mr. Alpesh Purohit	Alumnus (Batch 2009-11) , St. Kabir Institute of Professional Studies	Alumni and Entrepreneur
		11	Dr. Gurpreet Singh Arora	Dean, St. Kabir Institute of Professional Studies	Member Secretary
	Frequency of meetings & date Last meeting	Once in a year			
	Organisational Structure	https://www.skips.in/wp-content/uploads/2019/12/Organizational-Structure.pdf			
	Student feedback mechanism on Institutional Governance / faculty performance	Mechanism is in place and feedback is taken online.			

	Grievance redressal mechanism for faculty, staff and students	Yes												
	Establishment of Anti Ragging Committee	https://www.skips.in/anti-ragging-committee/												
	Establishment of Online Grievance Redressal Mechanism	Online feedback is taken from students on governance issues.												
	Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the Institute	https://www.skips.in/student-grievance-redressal-committee/												
	Establishment of Internal Complaint Committee (ICC)	https://www.skips.in/internal-complaint-committee/												
	Establishment of Committee for SC/ST	https://www.skips.in/sc-st-committee/												
	Internal Quality Assurance Cell	https://www.skips.in/programme-assessment-and-quality-improvement-committee-igac/												
6	Programme	Management												
		<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Name of the Programme</th> <th>Name of the Course</th> <th>NBA Accreditation</th> <th>Number of Seats</th> <th>Duration</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Management</td> <td>Post Graduate Diploma In Management</td> <td>Preliminary</td> <td>120 Per year</td> <td>2 years</td> </tr> </tbody> </table>	Sr. No.	Name of the Programme	Name of the Course	NBA Accreditation	Number of Seats	Duration	1	Management	Post Graduate Diploma In Management	Preliminary	120 Per year	2 years
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1	Management	Post Graduate Diploma In Management	Preliminary	120 Per year	2 years									
	Course Name	Post Graduate Diploma in Management												
	Fee (Tuition)	Total fees of the programme ₹ 4,74,300												
	Placement Facility	YES												

	Students Placed	(Academic year 2018 -19)Batch -2017-19 – 103 (Academic year 2017 -18)Batch -2016-18 – 94 (Academic year 2016 -17)Batch -2015-17 – 97
	Minimum Salary,	(Academic year 2018 -19)Batch -2017-19 – INR 1.08 lacs (Academic year 2017 -18)Batch -2016-18 – INR 1.56 lacs (Academic year 2016 -17)Batch -2015-17 – INR 2.44 lacs
	Maximum Salary, Rs./Year	(Academic year 2018 -19)Batch -2017-19 – INR 10.00 lacs (Academic year 2017 -18)Batch -2016-18 – INR 6.79 lacs (Academic year 2016 -17)Batch -2015-17 – INR 6.15.lacs
	Average Salary, Rs./Year	(Academic year 2018 -19)Batch -2017-19 – INR 4.02 lacs (Academic year 2017 -18)Batch -2016-18 – INR 3.46 lacs (Academic year 2016 -17)Batch -2015-17 – INR 2.83 lacs
7	Faculty	
	Total No. of Faculty	17
	Permanent Faculty	16
	Adjunct Faculty	-
	Permanent Faculty : Student Ratio	1:15
8	Faculty Details	https://www.skips.in/fulltime-faculties/
9	Fee	
	Details of fee, as approved by State Fee Committee, for the Institution	Total fees of the programme ₹ 4,74,300
	Time schedule for payment of fee for the entire programme	At the time of Admission ₹ 48,300/- 1st Instalment ₹ 1,42,000/- (Within 20 days of admission) 2nd Instalment ₹ 1,42,000/- (Till 11 Jan 2021) 3 rd Instalment ₹ 1,42,000/- (Till 10 June 2021)
10	Admission	
		PGDM
	Number of seats sanctioned with the year of approval	120
11	Admission Procedure	PGDM

	Mention the admission test being followed, name and address of the Test Agency and its URL (website)	CAT (IIM) www.iimcat.ac.in XAT (XLRI) www.xatonline.in CMAT www.aicte-cmat.in ATMA www.atmaaims.com MAT mat.aima.in															
12	Criteria and Weightages for Admission																
		PGDM															
	Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Selection Criteria</th> <th>Weightage</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Score within the Common Admission Test (CAT, XAT, CMAT, ATMA, MAT, GMAT)</td> <td>35%</td> </tr> <tr> <td>2</td> <td>Score for educational performance in XStd., XII Std., Under Graduate Degree/Post Graduate Degree</td> <td>15%</td> </tr> <tr> <td>3</td> <td>Group Discussion/Interview</td> <td>45%</td> </tr> <tr> <td>4</td> <td>Weightage for participation in Sports / Extra-curricular activities / Gender diversity</td> <td>5%</td> </tr> </tbody> </table>	Sr. No.	Selection Criteria	Weightage	1	Score within the Common Admission Test (CAT, XAT, CMAT, ATMA, MAT, GMAT)	35%	2	Score for educational performance in XStd., XII Std., Under Graduate Degree/Post Graduate Degree	15%	3	Group Discussion/Interview	45%	4	Weightage for participation in Sports / Extra-curricular activities / Gender diversity	5%
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13	List of Applicants																
		PGDM															
	List of candidate whose applications have been received along with Percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats	NA															

14	Results of Admission Under Management seats/Vacant seats	NA														
15	Information of Infrastructure and Other Resources Available															
	Number of Class Rooms and size of each	5 Classroom No. L1 to L2 (71.08 sq meter) Classroom No. L3,L4,L5 (69.35 sq meter)														
	Number of Tutorial rooms and size of each	03 T1 (42.28) T2 & T3 (41.26)														
	Number of Computer Centres with capacity of each	02 (60 each)														
	Barrier Free Built Environment for disabled and elderly persons	YES														
	Occupancy Certificate	YES														
	Fire and Safety Certificate	YES														
	Hostel Facilities	PG Facilities														
	Library															
	Number of Library books/ Titles/ Journals available (program-wise)	Titles – 3340 Volume –6672 Ebooks - 10940 No. of Journals – 11 (Print Journals)														
	List of online National/ International Journals subscribed	<table border="1"> <thead> <tr> <th colspan="2">List of Journals Subscribed</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Indian Journal of Finance</td> </tr> <tr> <td>2</td> <td>Indian Journal of Marketing</td> </tr> <tr> <td>3</td> <td>Indian Journal of Business & Emerging Markets</td> </tr> <tr> <td>4</td> <td>Indian Journal of Business Policy & Economics</td> </tr> <tr> <td>5</td> <td>Indian Journal of Human Resource Development & Management Review</td> </tr> <tr> <td>6</td> <td>Journal of Organization and Human Behaviour</td> </tr> </tbody> </table>	List of Journals Subscribed		1	Indian Journal of Finance	2	Indian Journal of Marketing	3	Indian Journal of Business & Emerging Markets	4	Indian Journal of Business Policy & Economics	5	Indian Journal of Human Resource Development & Management Review	6	Journal of Organization and Human Behaviour
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	E- Library facilities	YES										
	Computing Facilities											
	Internet Bandwidth	35 MBps										
	Number and configuration of System	163 Desktops (67 Core i5 , 54- Core i3, 42 Dual Core)										
	Total number of system connected by LAN	163										
	Total number of system connected by WAN	NA										
	Major software packages available	YES										
	Social Media Cell	YES										
	Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments	YES										
	List of facilities available											
	Games and Sports Facilities	YES										
	Extra-Curricular Activities	YES										
	Soft Skill Development Facilities	YES										

	Teaching Learning Process									
	Curricula and syllabus for each of the programmes as approved by the BOS	Yes								
	Academic Calendar of the University	https://www.skips.in/wp-content/uploads/2019/11/Academic_Calendar_2019-20.pdf								
	Academic Time Table with the name of the Faculty members handling the Course	https://www.skips.in/wp-content/uploads/2019/12/Academic_Time_Table_Batch_2019-21.pdf https://www.skips.in/wp-content/uploads/2019/12/Academic_Time_Table_Batch_2018-20.pdf								
	Teaching Load of each Faculty	12-14 hours per week								
	Internal Continuous Evaluation System and place	Yes								
	Student's assessment of Faculty, System in place	Yes								
	Enrollment of students In the last 3 years	(Academic year 2019 -20)Batch - 2019-21 – 120 (Academic year 2018 -19)Batch - 2018-20 – 120 (Academic year 2017 -18)Batch - 2017-19 – 119								
17	List of Consultancy Works (Last 1 year)									
	Number of Projects carried out, funding agency, Grant received	<table border="1"> <thead> <tr> <th>Faculty Name</th> <th>Title of Research Work</th> <th>Nature of the Research (Sponsored/Peer Reviewed)</th> <th>Sponsors/ Funding Agency/Grants Issuing Agency</th> </tr> </thead> <tbody> <tr> <td>Dr. Gurpreet Singh Arora Dr. Ankit Jain Ms. Anumeha Mathur</td> <td>A Detailed Project Report on setting up Textile Manufacturing Unit in Ahmedabad</td> <td>Sponsored</td> <td>Amitara Green Hightech Textile Park Pvt. Ltd.</td> </tr> </tbody> </table>	Faculty Name	Title of Research Work	Nature of the Research (Sponsored/Peer Reviewed)	Sponsors/ Funding Agency/Grants Issuing Agency	Dr. Gurpreet Singh Arora Dr. Ankit Jain Ms. Anumeha Mathur	A Detailed Project Report on setting up Textile Manufacturing Unit in Ahmedabad	Sponsored	Amitara Green Hightech Textile Park Pvt. Ltd.
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		Ms. Poonam Arora Mr. Hitendra Lachhwani	A Project Report on Insurance Industry Analysis with special reference to Gujarat state	Sponsored	Zeb IT Services Ltd.
		Dr. Gurpreet Singh Arora Dr. Ankit Jain	A Study on Individual Investor's behavior and Prospects of Mutual Fund Business in Ahmedabad district	Sponsored	Zeb IT Services Ltd.
		Mr. Hitendra Lachhwani	Scope of RFID for Inventory Management at Jindal Creations Ltd.	Sponsored	Jindal Creations Ltd.
		Dr. Vaishali Trivedi Mr. Manoj Nakum	A Project Report on ERP Implementation in Building Material Industry	Sponsored	KRIOS Building Materials Pvt. Ltd.
		Mr. Hitendra Lachhwani	A Study on Identifying Market Potential for New Entrant in Branded Denim Apparel Segment	Sponsored	Jindal Creations Ltd.
		Dr. Nirav Halvadia	A Study of Customer Brand Preference towards Modular Furniture with reference to KRIOS Building Materials Pvt. Ltd	Sponsored	KRIOS Building Materials Pvt. Ltd
	Publications (if any) out of research in last three years out of masters projects				
	Industry Linkage	YES			
	MoUs with Industries (minimum 3)	<ol style="list-style-type: none"> 1. Aditya Birla Sunlife AMC Ltd 2. Aditya Birla Fashion Retail Limited 3. Hindustan Coca Cola Beverages Pvt. Limited 4. CERA Sanitary Ltd 5. Future Group (Home Town) 6. Khimji Ramdas India Pvt. Ltd 			
18	LoA and subsequent EoA till the current Academic Year	https://skips.in/assets/pdf file/EOA Report 2019-20.PDF			

19	Accounted audited statement for the last three years	https://www.skips.in/wp-content/uploads/2019/12/Auditors-report Profit and Loss Account and Balancesheet of 2017.pdf https://www.skips.in/wp-content/uploads/2019/12/Auditors-report Profit and Loss Account and Balancesheet of 2018.pdf https://www.skips.in/wp-content/uploads/2019/12/Auditors-report Profit and Loss Account and Balancesheet of 2019.pdf
20	Best Practices adopted, if any	http://www.skips.in/wp-content/uploads/2019/11/Best-Practices-followed-by-the-Institute.pdf